

KEWEENAW BAY INDIAN COMMUNITY

2016 TRIBAL COUNCIL

WARREN C. SWARTZ, JR., President
JENNIFER MISEGAN, Vice President
SUSAN J. LAFERNIER, Secretary
TONI J. MINTON, Assistant Secretary
DOREEN G. BLAKER, Treasurer

Keweenaw Bay Tribal Center
16429 Beartown Road
Baraga, Michigan 49908
Phone (906) 353-6623
Fax (906) 353-7540

ROBERT "R.D." CURTIS, JR.
FRED DAKOTA
EDDY EDWARDS
RANDALL R. HAATAJA
MICHAEL F. LAFERNIER, SR.
GARY F. LOONSFOOT, SR.
DONALD SHALIFOE, SR.

BUILDING INSPECTOR

1 position, as needed on a per job basis

ALL REQUIRED DOCUMENTATION MUST BE SUBMITTED BY THE CLOSING DATE OR THE APPLICANT WILL NOT BE CONSIDERED FOR EMPLOYMENT

- ☐ Completed Keweenaw Bay Indian Community application
- ☐ Current Resume'
- ☐ Documentation of Building Inspector License
- ☐ Copy of valid, unrestricted driver's license
- ☐ Copy of valid proof of vehicle insurance
- ☐ Minimum of three (3) Letters of Recommendation
- ☐ If you are American Indian, you must attach a copy of tribal enrollment or proof of descendency
- ☐ If you are a Veteran, you must attach a copy of your DD214

Keweenaw Bay Indian Community
Hannah Beesley, Personnel Director
16429 Beartown Rd
Baraga, MI 49908
906-353-6623, ext. 4140 & 4176
Fax: 906-353-8068
Email: personnel@kbic-nsn.gov

Distribution Date: September 22, 2016

Closing Date: October 6, 2016 at 4:00pm or Until Filled

LAKE SUPERIOR BAND OF CHIPPEWA INDIANS

"Home of the Midnight Two-Step Championship"

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POSITION DESCRIPTION

POSITION:

BUILDING INSPECTOR

1 position, as needed on a per job basis

LOCATION:

Keweenaw Bay Tribal Center
16429 Beartown Road
Baraga, Michigan 49908

SUPERVISORY CONTROL:

Chief Executive Officer

SALARY:

Fee Based (Contracted)

SUMMARY:

Inspects buildings, structures, etc. to enforce conformance to laws and standards established by the Keweenaw Bay Indian Community.

QUALIFICATIONS:

- Must have at least ten years experience or equivalent as an architect, engineer, inspector, contractor or superintendent of construction, **or** any combination of these, five years of which shall have been supervisory experience; **or** equivalent combination of education and experience equaling ten years.
- Must have a current, valid Building Inspector license in the State of Michigan and be registered with the Michigan Department of Licensing and Regulatory Affairs.
- Must have a valid, unrestricted driver's license, reliable vehicle and provide proof of valid vehicle insurance.
- Employment is contingent upon the satisfactory result of a Security Background Check, pre-employment drug testing, and a pre-employment physical.

INDIAN PREFERENCE:

Preference will be given to qualified individuals of American Indian descent.

VETERAN PREFERENCE:

Preference will also be given to Veterans who do not have bad conduct or dishonorable discharges (need DD214).

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DUTIES AND RESPONSIBILITIES:

1. Enforces the provisions of the International Building Code and renders interpretations while conforming to the intent and purpose of the code.
2. Adopts policies and procedures in order to clarify the application of the International Building Code, which shall not have the effect of waiving requirements specifically provided for in the code.
3. Inspects residential, commercial, industrial, and other buildings during and after construction to ensure that components such as footings, floor framing, completed framing, chimneys, stairways, electrical systems and plumbing systems meet provisions of building, grading, electrical, plumbing, and fuel gas codes and standards.
4. Observes conditions and issues notices for corrections to persons responsible for conformance.
5. Obtains evidence and prepares reports concerning violations, which have not been corrected.
6. Interprets legal requirements and recommends compliance procedures to contractors, craft workers, and owners.
7. Keeps inspection records and prepares reports for use by administrative or judicial authorities.
8. Reviews requests for, and issues, building permits.
9. Other duties as assigned by the Supervisor.

This position announcement summary is intended to indicate the kinds of tasks which will be required of this position and shall not be construed as declaring what the specific duties and responsibilities of the position will be. It is not intended to limit or modify the right of the supervisor to assign, direct and control the work of this position, nor to exclude other similar duties not mentioned. The use of a particular expression or illustration describing duties shall not be held to exclude other duties not mentioned that are of similar kind or level difficulty.

Distribution Date: September 22, 2016

Closing Date: October 6, 2016 at 4:00pm or Until Filled

Name: _____

POSITION: **Building Inspector**

Please list your specific experience and knowledge in regards to the following qualifications:

Must have at least ten (10) years experience or equivalent as an architect, engineer, inspector, contractor or superintendent of construction, **or** any combination of these, five years of which shall have been supervisory experience; **or** equivalent combination of education and experience equaling ten years.

Must have a current, valid Building Inspector license in the State of Michigan and be registered with the Michigan Department of Licensing and Regulatory Affairs.

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